AMIC/MWCF Offers Free Online Training

The AMIC/MWCF Loss Control Division is pleased to offer our members another innovative tool to provide quality employee professional development – FREE online training!

We have partnered with LocalGovU to create an Online Learning Center that provides a variety of course topics, including risk management, human resources, safety and law enforcement. Courses are available on a 24/7 basis from any computer with internet access and are provided at no cost to AMIC/MWCF members. Available courses change on a quarterly basis, with new courses becoming available on the first business day of January, April, July and October.

These online courses are:
• Easy to use and available online anytime 24/7
• Written specifically for public entities
• Short modules that typically take about 30 minutes to complete

You will need to choose one person to be your account administrator and ask them to set up the account. This person will also receive updates on courses offered each quarter.

To set up an account - or to log onto your existing account - visit www.losscontrol.org and click “Online Training” under the Quicklink section to the left of the home screen. Then simply follow the instructions to create an account. A LocalGovU representative will contact you within 48 hours to provide information and set up your staff. After your account has been created, the courses will be made available to you and your staff. A list of courses is also available on www.losscontrol.org.

Questions? Contact our online training partner, LocalGovU, at 866-845-8887 between 9:00 AM and 6:00 PM, Monday through Friday.

AMIC/MWCF’s goal is to provide high quality courses that address your loss prevention needs. If you have additional questions, please contact Donna Wagner with our Loss Control Division at donnaw@alalm.org.
Defining Moment

Accident Investigation and Analysis

Accident investigation and analysis requires thorough investigations by employers to determine the causes of an accident regardless of the type of accident. The term “accident” encompasses incidents and near misses and should include property damage, work injuries and liability-related incidents. The two primary purposes of an accident investigation and analysis should be to determine cause (not fault) and to discover the contributing factors or circumstances that can be eliminated or changed to prevent the accident or near miss from occurring in the future.

Information developed through the accident investigation process should include employee characteristics such as department, age, years in position, a description of the incident, equipment involved, location, time of day as well as any other factors that could be used to analyze and uncover accident patterns from which corrective actions can be implemented. A comprehensive accident investigation and analysis process is essential to an employer’s risk management efforts and for providing management with a direction for developing or revising policies and procedures which may have been overlooked, not communicated or not enforced.
2012 Risk Management Awards

In recognition of the efforts and successes of our members, the AMIC and MWCF Board of Directors established the Risk Management Awards system in 2002. Awards are determined based on the loss ratios for each member's prior year. For members of both the AMIC and MWCF programs, the loss ratios are combined and divided by two to reflect the overall loss ratio. Members are eligible to receive the Presidents Award once every five years and the Gold, Silver and Bronze annually.

ALM President's Awards
(Top 5% for 5 years)

Abbeville Housing Authority
Alabama Municipal Election Authority
Alabaster Water Board
Town of Altoona
Andalusia Rescue Squad
Ashville Water & Sewer Board
Athens Housing Authority
Bayou La Batre Utilities Board
Utility Board of Blountsville
City of Brevinot - Natural Gas Department
Calera Housing Authority
Town of Chatom
Water, Sewer and Gas Board of the City of Childersburg
Clanton Housing Authority
Clayton Housing Authority
Town of Clino
Waterworks of the Town of Coffeeville
Cottonwood Housing Authority
Town of County Line
Town of Cowarts
Dauphin Island Water and Sewer
Town of Deatsville
Decatur Personnel Board
Town of Dutton
Elmore County Economic Development Authority
Eutaw Housing Authority
Flora Housing Authority
Town of Gainsville
Town of Gordo
Greene County Ambulance Service
Gunt Water and Sewer Board
Harpersville Water Board
Headland Housing Authority
Huntsboro Water Works
City of Indian Springs
Lee-Russell Council of Local Governments
Linden Housing Authority
City of Lipscomb
Town of Maytown
Mobile Airport Authority
Town of Moorsville
Town of Newbern
Town of Newville
Northwest Alabama Gas District
Opp Housing Authority
Oxford Water and Sewer Board
Town of Pike Road

Prattville Solid Waste Authority
Prattville Waterworks
Town of Pricetown
Reform Housing Authority
City of Robertsdale
Rockford Gas Board
Rockford Waterworks
Russellville Housing Authority
South Central Alabama Development Commission/Senior Aides Division
Southside Waterworks Board
Sweet Water Waterworks
Town of Twin
Town of Valley Grande
West Alabama Health Services
Town of Wilsonville
Winston Cooperative District
Industrial Development Authority of Winston County

Gold Awards
(Loss ratio below 5%)

Abbeville Housing Authority
Abbeville Water & Sewer
Addison
Akon
Alabama Municipal Election Authority
Alabaster Water Board
Alavice
Alavice Housing Authority
Alavice Water & Sewer
Allgood
Altoona
Andalusia Rescue Squad
Anderson
Anniston Public Library
Arab Sewer Board
Ardmore
Ardmore Water
Arley
Asbury Water Board
Ashland
Ashland Water & Sewer Board
Ashville Water & Sewer Board
Athens Housing Authority
Auburn Water Board
Autauga/Prattville Library
B.B. Conner Memorial Library
Baileyton
Baker Hill
Bayou La Batre
Bayou La Batre Water & Sewer
Bear Creek
Beatrice
Beaverton
Belk
Belle Fontaine Improvement District
Benton
Birmingham Airport Authority
Birmingham Parking Authority
Birmingham Regional Planning Commission General Fund
Black
Black Warrior Solid Waste Authority
Blackbelt Energy
Blountsville Housing Authority
Blountsville Utilities
Blue Springs
Boaz Gas Board
Bolligee

Brantley
Brent Utilities
Brewton Housing Authority
Brewton Natural Gas
Bridgport
Bridgport Housing Authority
Bridgport Utility Board
Brooksie
Butler
Butler Utilities
Calera Housing Authority
Camp Hill Utilities
Carbon Hill Housing Authority
Carolton
Cedar Bluff Utility Board
Central Alabama Regional Planning Commission
Centre
Centreville Water Works & Sewer Board
Chatom
Cherokee Waterworks & Gas Board
Chickasaw Housing Authority
Childrensburg Waterworks, Sewer & Gas
Chilton County Solid Waste Disposal
Citronelle Historical Preservation Society, Inc.
Clanton
Clanton Housing Authority
Clarke-Mobile County Gas District
Clayhatchee
Clayton Housing Authority
Cleveland
Clio
Coffee Springs
Coffeepile
Coffeepile Waterworks
Coker
Colbert County Animal
Collinsville
Colony
Columbia
Columbiana Waterworks
Community Life Institute
Coot Geschä
Cordova Water & Gas Board
Cottonwood
Cottonwood Housing Authority
County Line
Courtland
Cowart
Craig Field Airport Authority
Creda
Crossville
Crossville Water Board
Cuba
Cullman-Jefferson Counties Gas District
Daladave
Daladave Housing Authority
Dale County Commission
Daleville City of Board of Education
Dauphin Island Water
Deatsville
Deatsville VFD, Inc.
Decatur Personnel Board
Deer Run Golf Course Moulton
Demopolis Water
Detroit

Dodge City
Dothan
Double Springs Waterworks Board
Douglas
Dozer
Dutton
East Alabama Regional Planning & Development Commission
East Brewton Waterworks & Sewer
East Central Alabama Gas District
East Geneva Co. Senior Citizens Committee
Elba Water & Electric Board
Elberta
Eldridge
Elkmont
Elmore
Elmore County Economic Dev
Elmore Water Authority
Enterprise Rescue
Epes
Eufaula Housing Authority
Etowah Housing Authority
Eva
Evergreen
Evergreen Housing Authority
Faunsdale
Fayette Gas Board
Fayette Housing Authority
Five Points
Five Star Water District
Flomaton
Florala
Florala Housing Authority
Foley Public Facilities
Fruitthrust Fire Department
Fulton
Fulton Utilities
Fultondale Gas Board
Gadsden Airport Authority
Gainesville
Gantt
Garden City
Gaylesville
Geiger
Geneva
Georgiana
Georgiana Housing Authority
Georgiana Water & Sewer
Glen Allen
Glencoe Water & Sewer
Glenwood
Goldiville
Good Hope
Goodwater
Goodwater Housing Authority
Goodwater Waterworks & Sewer
Gordo Housing Authority
Gordo Water Board
Grant
Greene County Ambulance Service
Greensboro Utility Board
Greensboro YMCA
Guin Water & Sewer Board
Guntersville Water & Sewer Board
Guntersville
H. E. L. P., Inc.
Haleyville Water & Sewer Board
Hammondville
Hanceville Water & Sewer
Harpersville Water Board
Hartford
Hartselle Housing Authority
Hayed
Headland Housing Authority
Heath
Heflin
Heflin Water & Sewer
Helena
Helena Utilities
Henagar
Hobson City
Hobson City Housing Authority
Hokes Bluff Water Board
Holly Pond
Huntsville
Hurtsboro
Hurtsboro Water Works
HyTop
Indian Springs
Kansas
Kennedy
Kennedy Housing Authority
Killen
Kimberly
Kinsey
Kinston
Lake-View
Lamar County Gas District
Langston
Leesburg
Legacy Springs Improvement #1
Leighton Water Works & Sewer Board
Linden Housing Authority
Linden Utilities
Lipscomb
Lisman
Livingston
Loachapoka
Lockhart
Lowndesboro
Loverne Housing Authority
Lynn
Madison Utilities
Madrid
Magnolia Springs
Magnolia Springs Public Library
Malvern
Margaret
Marshall County Gas District
Maytown
McKenzie
Mentone
Milport
Milton
Mobile County Emergency Management
Mobile County Personnel Board
Monroeville Housing Authority
 Moody
Mooreville
Morris
Moulton Gas Board
Moulton Housing Authority
Mulga Waterworks & Utility Board
Muscle Shoals Electric Board
Muscle Shoals Utilities
Mylonwood
continued page
Gold Awards cont.

Napier Field
Natural Bridge
Nauvoo Waterworks
Nectar
Needham
New Site
Newbern
Newville
Northeast Alabama Agri Business Center
Northwest Alabama Council Of Local Governments
Oak Hill
Ohatchee
Opelika Waterworks Board
Opp Housing Authority
Opp Utilities
Orville
Oxford Water & Sewer Board
Ozark City Board of Education
Ozark Housing Authority
Ozark-Dale County Economic Development Corp.
Pain Rock
Pell City Housing Authority
Pennington Utilities
Perdido Beach
Phil Campbell
Phil Campbell Housing Authority
Pickens County Gas
Picklestown
Pike Road
Pincard
Pine Apple
Pinson
Pigash
Pleasant Groves
Powell
Prattville Solid Waste Authority
Prattville Waterworks
Priceville
Providence
Ragland
Ragland Housing Authority
Ragland Water Works & Gas
Rainbow City Utilities Board
Rainsvile
Rainburn
Rainburne Water & Sewer
Red Bay Water & Gas
Red Level
R dece City
Reform Housing Authority
Rehobeth
Renaissance Cooperative District
Renaissance Improvement District
Repton
Riverside
Rockford
Rockford Gas Board
Rockford Waterworks
Rogersville
Rogersville Waterworks & Sewer
Russellville Housing Authority
Russellville Waterworks & Sewer
Ruttleidge
Samsun
Samsun Housing Authority
Sand Rock
Sanford,
Saralnd
Sardis City
Sardis City Waterworks Board
Scottsboro Public Library
Section
Semmes
Shiloh
Silas
Silverhill
Sipsey
Slocomb Water & Sewer
Smiths Station
Somerville
South Alabama Regional Airport Authority
South Central Alabama Development Commission
South Central Alabama Development Commission/ Senior Aides Division
South Vinemont
Southwest Alabama Regional Planning & Development Commission
Southside Waterworks Board
Spanish Fort
Spirit of Anniston Main Street Program
Springville
Steele
Steele Waterworks Board
Stevenson
Storm Water Management Authority
Sweet Water
Sweet Water Water Works
Sylacauga Utilities
Sylvan Springs
Tallassee Industrial Development Board
Tallassee Redevelopment Authority
Taylor
The Plaza at the Towers
Thomaston Water & Gas
Thomasville Waterworks & Sewer
Top of Alabama Regional Council of Governments Senior Aides Division
Trafford
Triana
Troy Housing Authority
Troy Housing Services
Tuscaloosa Utilities Department
Tuskegee Housing Authority
Tuskegee Oaks Improvement District
Twin
Union
Union Springs Utility Board
Upper Bear Creek Water, Sewer & FPA
Valley Grande
Valley Head
Valley Head Water Works Board
Vernon Water & Sewer Board
Vina
Vincent
Vincent Water & Sewer
Vredenburg
Wahoo Grove
Warrior
Washington County Library Board
Waterloo
Waverly
Webb
West Alabama Health Services
West Blocton
West Pace Village Coop. District
West Pace Village Improvement District
West Point
Westover
Wilsonville
Wilton Water and Gas
Winfield Waterworks & Sewer
Winston Cooperative District
Winston County Industrial Development Authority
Woodland
Woodstock
Silver Awards
(Loss ratio of 5% - 20%)
Alabaster
Albertville Utilities
Anniston Housing Authority
Anniston Water Board
Arlington
Athens
Bear Creek Development Authority
Berry
Birmingham-Jefferson Civic Center
C.C.E.M.S.
Calera Waterworks
Camden
Camp Hill
Carbon Hill
Carbon Hill Utility Board
Chatom Utility
Chelsea
Chickasaw
Clay
Coaling
Daleville
Daphne
Dauphin Island
Decatur Housing Authority
Decatur Municipal Utility Board
Dora Waterworks & Gas Board
Double Springs
Elba
Eufaula
Eutaw
Fayette
Fayette Water Works Board
Fort Deposit
Geneva Water
Gilbertown Utility
Glencoe
Governmental Utility Services (Bessemers)
Greenville
Guntersville Electric Board
Hackleburg
Harpersville
Hartselle Utilities
Homewood
Hoover
Huntsville Housing Authority
Huntsville Tennis Board
Idder
Irondale
Jacksonville Water Works
Jemison
Lanett
Leeds Water & Sewer
Level Plains
Lexington
Lincoln
Lineville
Littleville
Louisville
Loxley
Maplesville
Marion
Mcintosh
Mobile Airport Authority
Montevallo Water & Sewer
Moundville
New Brockton
New Hope
Newton Water & Sewer
North Baldwin Utilities
Northport Housing Authority
Northwest Alabama Council Of Local Government Auto
Oneonta Utilities
Opelika
Orange Beach
Orange Beach Water & Sewer Board
Parrish
Rainbow City
Rivera Utilities
Roanoke
Roanoke Utility Board
Russellville Gas Board
Section-Dutton Water
Sheffield
Sheffield Utilities
Southeast Alabama Gas
Southeast Alabama Solid Waste Disposal Authority
Summerville
Sylacauga
Sylacauga Parks and Recreation
Sylvia
Talladega
Tarrant Electric Department
Top of Alabama Regional Council of Governments
Town Creek
Trinity
Tuscaloosa
Tuscaloosa
Tuskegee Utility Board
Union Grove
Vance
Vance
Wade
Wetumpka Water & Sewer Board
York
Wetumpka Water & Sewer Board
Wetumpka Water & Sewer Board
Wetumpka Water & Sewer Board
Wetumpka Water & Sewer Board
Bronze Awards
(Loss ratio of 20% - 40%)
Albertville
Andalusia
Arab
Ashland, Goodwater-Lineville
Solid Waste Disposal Authority
Athens Utilities
Amite
Auburn
Bay Minette
Bessemers
Birmingham-Jefferson County Transit Authority
Brent
Brent Housing Authority
Brewton
Brilliant
Brookwood
Calera
Centre
Cherokee
Childersburg
Cullman
Cullman Utilities
Daphne Utilities
Decatur
East Brewton
Eclectic
Eclectic Water & Sewer Board
Eufaula Water Works
Fairhope
Foley
Gadsden
Gardendale
Geraldine
Gilbertown
Gordo
Greensboro
Gulf Shores
Gulf Shores Utility Board
Guntersville
Hartselle
Hayneville
Highland Lake
Hokes Bluff
Hueytown
Huntsville & Madison County Senior Center
Jackson
Jackson Gap
Jacksonville
Jasper
Lineville Water & Sewer Board
Midfield
Millbrook
Montevallo
Montgomery Transit
Mulga
Munford
Muscle Shoals
North Alabama Gas District
North Courtland
Northport
Northwest Alabama Gas District
Notasulga
Odenville
Owens Cross Roads
Oxford
Ozark
Pennington
Pine Hill
Prattville
Red Bay
Reform
Reform
Reform Water & Sewer Board
Russellville
Cullman
Russellville Electric Board
Saint Florian
Snead
Southside
Tarrant City
Thomaston
Thorsby
Troy
Troy Board of Education
Trussville
Trussville Utility Board
Union Grove Utilities
Union Springs
Vernon
Wadley
Wetowee
Wetumpka
More than 200 fires occur in U.S. workplaces on an average day. Annually, those fires kill 200 workers, injure 5,000 more, and cost American businesses well over $2 billion. Unfortunately, there are dozens of ways for workplace fires to start—chemicals, electricity, flammable liquids, combustible materials, compressed gases, smoking, even poor housekeeping.\(^1\) Whether in the home or the workplace, portable fire extinguishers are the first line of defense against small fires. However, having a fire extinguisher available is only part of the safety equation. Properly trained employees can make a huge difference in whether a fire is contained or your workplace goes up in smoke.

AMIC/MWCF’s Loss Control Division offers live fire extinguisher training using the latest available technology: the Intelligent Training System (I.T.S.) from BullEx. This training is intended to promote correct fire extinguisher use by every employee and is, therefore, not exclusive to fire departments.

Trainers can select from class A, B or C fires at four different difficulty levels or instantly re-ignite the flames using the flare-up button to challenge trainees. Through innovative, patented technology, I.T.S. provides clean, safe and cost effective extinguisher training. The system senses where the trainee aims and sweeps the SmartExtinguisher and varies the flames automatically. The SmartExtinguishers are recharged quickly and easily with only compressed air and water. An emergency-stop switch on the handheld controller and a motion sensor that shuts down the flames instantly if the system is bumped or knocked make BullEx live-fire training systems one of the safest live-fire simulators in the world.

For more information, or to schedule fire-extinguisher training at your workplace, contact Todd McCarley at 334-657-8505 or via email at toddm@alalm.org.

\(^1\) NOAA, Environmental Management System, Marine Operations Center, Safety Works Newsletter, October 2005
2013 SkidCar Schedule

Through an advanced, computer-controlled driver training vehicle known as the Skidcar System, trainees learn how to react quickly and safely to a range of hazardous driving conditions. Training is conducted throughout the state at a minimal cost.

For more information, contact Donna Wagner at 334-262-2566.

<table>
<thead>
<tr>
<th>Location</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Dothan</td>
<td>April 16 – 26</td>
</tr>
<tr>
<td>Valley</td>
<td>May 14 – 24</td>
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<tr>
<td>Vestavia Hills</td>
<td>June 11 – 21</td>
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<tr>
<td>Thomasville</td>
<td>July 8 – 12</td>
</tr>
<tr>
<td>Demopolis</td>
<td>July 15 – 19</td>
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<tr>
<td>Oneonta</td>
<td>July 30 – Aug. 2</td>
</tr>
<tr>
<td>Decatur</td>
<td>Aug. 13 – 23</td>
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<tr>
<td>Arab</td>
<td>Sept. 3 – 12</td>
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<tr>
<td>Open</td>
<td>Oct. 1 – 11</td>
</tr>
<tr>
<td>Orange Beach</td>
<td>Oct. 28 – Nov. 8</td>
</tr>
<tr>
<td>Montgomery</td>
<td>Dec. 3 – 13</td>
</tr>
</tbody>
</table>

Date/location subject to change.

Spring Safety DVDs

5.039 Tractor Safety
5.049 Distractions: Behind the Wheel For Drivers
5.053 Landscaping Equipment: Maintenance and Safety
7.008 Dog Bite Prevention
7.026 Lyme Disease: Danger in the Grass
7.105 Groundskeeping Safety: Dealing With Bugs and Critters
7.106 Groundskeeping Safety: Be a Pro!
7.118 Safety Procedures for Lawn Mower Operators
7.119 Landscape Power Tool Safety
7.120 Hedge Trimmer Safety
7.121 Video Guide to Chainsaw Safety
7.122 String Trimmer Safety
7.123 Boating Safety
7.128 Golf Cart & Low Speed Vehicle Safety: On & Off the Course

Need Help Filing Work Comp Claims?
For step-by-step instructions, visit: www.almwcf.org

Employment Practices Law Hotline
1-800-864-5324

Through a toll-free Employment Practices Law Hotline, members can be in direct contact with an attorney specializing in employment-related issues. When faced with a potential employment situation, the hotline provides a no-cost, 30-minute consultation.

www.losscontrol.org